

CHOIR BOOSTER BOARD MEETING JUNE 2, 2003

Meeting:

Attendance: Aaron Olson-Director; Theresa Dalen-Vice President; Nancy Parris-Treasurer; Susan Morimoto-Secretary; Barb Bostic-Board Member; Pete Parris; Cynthia Overson; Board Member.

Secretary's Report: Nancy Parris motioned to accept the Secretary's Report. Barb Bostic seconded. Motion carried.

Treasurer's Report: The Financial Report Balance for 2002-2003 Power Company Show Choir of \$10,028.04 does not reflect the outstanding bill of approximately \$400.00 for CD's. Which will adjust that balance to between \$9200.00-\$9500.00. The Financial Report Balance for Waconia Choir Boosters of \$3,060.46 does not reflect the outstanding amount of approximately \$200.00 for awards. Susan Morimoto motioned to accept the Treasurer's Report. Theresa Dalen-seconded. Motion carried.

Old Business

Budget approval for 03-04 Season. Mr. Olson presented a Power Company 2003-2004 Budget based on 59 members, 5 competitions (one being an overnight in Iowa), plus a National Trip to Nashville. Also attached were Event Budgets for the Show Choir Spectacular, Spaghetti Dinner, Star of the North, and the Golf Scramble.

Cynthia Overson made a motion to tentatively accept the first part of the budget (excluding the Event Budgets), pending the School Board's decision regarding the Nashville Trip, and to include the following changes: **1.) Regarding Revenue, line item under Nashville, Student Fees**, in the event that an extra value activity can be added to the trip, consider changing the number from \$300 to \$350 per student making a difference of \$2,950.00 for a total of \$20,650.00. This would also increase the **Expense** line item for the **Nashville Subtotal** by \$2,950.00 for a total of \$ 29,809.00; **2.) Regarding Revenue, line item under Nashville**, eliminate line item **Excess Revenue from Boosters**; **3.) Regarding line item under Total**, change verbiage from **Booster Responsibility** to **Variance**. Barb Bostic seconded. Motion carried

It was also mentioned that under **Expenses-Nashville**, numbers should be reflected differently to more accurately show the expense breakdown for the same subtotal.

School Board meeting on 6/9/03. Theresa spoke with School Board member Mr. Falk. Mr. Falk will not be in attendance at the School Board meeting on 6/9/03, but he feels that this should not be the School Board's decision to make. Pete Parris spoke with School Board member Mr. Hiben, and Superintendent Dr. Kjergaard. Mr. Hiben said he was not crazy about the idea that the kids will be missing school. Dr. Kjergaard feels that if it would have gone to a vote last session it would not have passed, and if it passes this session it will be slim. He added that if it goes to vote and does not pass it will make it more difficult in the future to get a trip passed again. Dr. Kjergaard suggested that we take

it off the agenda for the 6/9/03 session, and wait until fall 2003. Mr. Olson will talk to Mr. Fredrickson to get his insight.

Proceeding as though we are going to stay on the School Board's agenda for 6/9/03, Mr. Olson will prepare an informational package to email to all parents. Barb Bostic, Theresa Dalen, and Susan Morimoto will follow up with a calling tree.

Finalize fundraising activity for 03-04 season. Mr. Olson prepared a 2003-2004 Fundraising Proposal for approval by the Choir Boosters to present to the School Board for final approval. The proposal included Clubs Choice, Christmas Ornaments, and Little Caesar Pizza for the Concert Ensemble fundraisers; and the Golf Scramble, Coupon Card Booklets, Spaghetti Dinner, Haunted Auditorium, Star of the North, Chamber Breakfast, and the Show Choir Spectacular for the Power Company fundraisers.

The Coupon Card Booklets and the Haunted Auditorium are new additions to the list. Power Company members would sell the Coupon Card Booklets, during a one-day blitz in August of 2003. This will not be mandatory, and the members are not required to purchase the booklets. The proceeds will go to the Power Company general fund. Ideas for the Coupon Card Booklets are welcome, and can be emailed to Mr. Olson. The Haunted Auditorium may not get off the ground this fall, but in the event it does we need to have approval for it from the School Board.

Cynthia Overson presented some outside fundraising opportunities which included a group of no less than ten people, working the main concession stand on July 1,2,3, 2003 for the Saints game. Cynthia was not sure if there was an age requirement. Other outside event fundraising opportunities were discussed, as well as opportunities with McDonald's, and Mackenthun's. Mr. Olson said he would email Cynthia's event opportunities to the members, but was not incline to partake in the others.

Cynthia motioned to accept Mr. Olson's 2003-2004 Fundraising Proposal, for presentation to the School Board for final approval. Pete Parris seconded the motion. Motion carried.

Chaperones-who will fund the cost? This is broken down into two categories, Regular Season Competitions, and National Competition.

For Regular Season Competitions- expenses for entrance to the competition, and room expenses for overnight trips, would be covered in full by Power Company for all Chaperones. Susan Morimoto motioned to accept, Nancy Parris seconded, motioned passed.

For the National Competition- \$200.00 will be charged to each Chaperone to included transportation expenses, expenses for entrance to the competition, and room expenses. With the exception of the two Lead Chaperones, and the Make-up Artist/Chaperone, Power Company will cover their expenses in full. Nancy Parris motioned to accept, Pete Parris seconded, motion passed.

Awards-Who will take responsibility for the engraving? – Barb Bostic will take the awards into Mound for engraving.

New Business

Student Accounts-What do we want to do with Dormant Accounts? Ron Scholarship Fund? Redefine Scholarship Fund. Table Student Accounts for next meeting.

Quick Books Pro-Nancy Parris found Quick Books Pro for \$300.00. It is the same program the district is currently using. Since we will be taking over our own bookkeeping we will need a program of our own, getting the same program the district uses may simplify things. Nancy also mentioned that we might want to consider getting some help from an accountant, and research our tax exempt status before taking over the books. Jean Krukowski has planned to meet with members of the Band Booster to see how they are going to handle taking over their bookkeeping. Jean will update as she gets the information.

Pete Parris motioned that we purchase Quick Book Pro for \$300.00, and take it out of the General Choir Budget. Cynthia Overson seconded. Motion passed.

Bylaws-Do we need to revisit? Redefine the fiscal year? Election time for officers? Tabled.

Should Board Member be bonded? Yes! Will look into.

Who other than the Treasurer should have authority to write and sign checks? President, Vice President, and Treasurer should have the authority to write and sign checks. Aaron Olson motioned to accept, Susan Morimoto seconded, motion passed.

Cynthia Overson made a motion to adjourn, Pete Parris seconded, motion passed.

Meeting was adjourned at 9:00 p.m.

Next meeting Monday July 7, 2003 – Waconia High School Conference Room.